

Troop #

Troop Leader Planner

This planner belongs to:

Girl Scout Mission

Building girls of courage, confidence, and character, who make the world a better place.

Girl Scout Promise

On my honor, I will try:
To serve God and my country,
To help people at all times,
And to live by the Girl Scout Law.

Girl Scout Law

I will do my best to be
honest and fair,
friendly and helpful,
considerate and caring,
courageous and strong, and
responsible for what I say and do,

and to
respect myself and others,
respect authority,
use resources wisely,
make the world a better place,
and be a sister to every
Girl Scout.

GSCI DEI Position Statement

Girl Scouts of Central Illinois aspires to be an organization that is anti-racist, inclusive of members' identities, and equitable, building accessibility to Girl Scouting for all.

Troop Leader Contact Information

Troop Leader Name: _____

Background Check Exp. Date: _____ Basic Outdoor Training First AID/CPR Certification

Phone: (_____) _____ Email: _____

Girl Troop Member: _____ Parent/Guardian Grandparent Sibling Other: _____

Notes: _____



Troop Leader Name: _____

Background Check Exp. Date: _____ Basic Outdoor Training First AID/CPR Certification

Phone: (_____) _____ Email: _____

Girl Troop Member: _____ Parent/Guardian Grandparent Sibling Other: _____

Notes: _____



Troop Leader Name: _____

Background Check Exp. Date: _____ Basic Outdoor Training First AID/CPR Certification

Phone: (_____) _____ Email: _____

Girl Troop Member: _____ Parent/Guardian Grandparent Sibling Other: _____

Notes: _____



Troop Leader Name: _____

Background Check Exp. Date: _____ Basic Outdoor Training First AID/CPR Certification

Phone: (_____) _____ Email: _____

Girl Troop Member: _____ Parent/Guardian Grandparent Sibling Other: _____

Notes: _____

Volunteer Contact Information

Volunteer Name: _____ Background Check Exp. Date: _____

Phone: (____) _____ Email: _____

Girl Troop Member: _____

Parent/Guardian Grandparent Sibling Other: _____

Troop Role(s): Treasurer Cookie Coordinator Fall Product Coordinator Chaperone Driver General

Notes: _____



Volunteer Name: _____ Background Check Exp. Date: _____

Phone: (____) _____ Email: _____

Girl Troop Member: _____

Parent/Guardian Grandparent Sibling Other: _____

Troop Role(s): Treasurer Cookie Coordinator Fall Product Coordinator Chaperone Driver General

Notes: _____



Volunteer Name: _____ Background Check Exp. Date: _____

Phone: (____) _____ Email: _____

Girl Troop Member: _____

Parent/Guardian Grandparent Sibling Other: _____

Troop Role(s): Treasurer Cookie Coordinator Fall Product Coordinator Chaperone Driver General

Notes: _____



Volunteer Name: _____ Background Check Exp. Date: _____

Phone: (____) _____ Email: _____

Girl Troop Member: _____

Parent/Guardian Grandparent Sibling Other: _____

Troop Role(s): Treasurer Cookie Coordinator Fall Product Coordinator Chaperone Driver General

Notes: _____

Service Unit

Meeting Schedule: _____

Meeting Location: _____

Position: _____

Name: _____

Phone: (_____) _____

Email: _____

Notes: _____

Position: _____

Name: _____

Phone: (_____) _____

Email: _____

Notes: _____

Position: _____

Name: _____

Phone: (_____) _____

Email: _____

Notes: _____

Position: _____

Name: _____

Phone: (_____) _____

Email: _____

Notes: _____

Position: _____

Name: _____

Phone: (_____) _____

Email: _____

Notes: _____

Position: _____

Name: _____

Phone: (_____) _____

Email: _____

Notes: _____

Troop Birthdays

January

February

March

April

May

June

July

August

September

October

November

December

Troop Roster

Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador



Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador



Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador

Troop Roster

Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador



Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador



Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador

Troop Roster

Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador



Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador



Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador

Troop Roster

Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador



Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador



Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador

Troop Roster

Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador



Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador



Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador

Troop Roster

Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

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Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador



Name: _____ Birthday: ___/___/___ Age: _____

Phone: (____) _____ Email: _____ School: _____ Grade: _____

Shirt Size: _____ Allergies: _____ On File: Registration Health History Permission Slip Other _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Parent/Guardian: _____ Phone: (____) _____ Email: _____

Notes: _____

Daisy Brownie Junior Cadette Senior Ambassador

GSCI Council

Phone: (888) 623-1237 Website: GetYourGirlPower.org Email: customer care@girlscouts-gsci.org

Service Center & Trefoil Boutique Address: _____

Service Center Hours: _____ Boutique Hours: _____

Facebook: Girl Scouts of Central Illinois Instagram: @gscentralil

Service Unit Facebook Group: _____

Membership Engagement Specialist

Name: _____

Phone: (____) _____

Email: _____

Notes: _____

Membership Support Specialist

Name: _____

Phone: (____) _____

Email: _____

Notes: _____

Program Specialist

Name: _____

Phone: (____) _____

Email: _____

Notes: _____

Office Coordinator

Name: _____

Phone: (____) _____

Email: _____

Notes: _____

Position: _____

Name: _____

Phone: (____) _____

Email: _____

Notes: _____

Position: _____

Name: _____

Phone: (____) _____

Email: _____

Notes: _____

Year At-A-Glance

August 2023

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 9: Adventure Guide Registration Opens
- 12: The Great S'more Mud Run
- 14: Girl Scout Day at the Fair
- 24: Diamonds, Desserts & Distinction - Champaign
- 26: Basic Outdoor Training (Metamora, Mahomet)

September 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 9: Girl Scouts Love State Parks
- 14: Cookies & Cocktails - Springfield
- 16: Cookie Dough expires
- 16: S'more Fun Adult Training
- 16: Basic Outdoor Training (Springfield)
- 21: Diamonds & Desserts - Decatur
- 22: Start of Fall Product Program
- 23: Big Tap Campout
- 30: Basic Outdoor Training (Quincy, Peru)

October 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 11: International Day of the Girl
- 14: Widji Haunted Trails
- 16: Last Day of Fall Product Program
- 31: Founder's Day
- 31: Great Girl Scout Give Back Grand Prize Drawing

November 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 4: STEMinar
- 18: Service Unit Team Training (Metamora)
- 28: Giving Tuesday

December 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 13: Cookie Rally

Year At-A-Glance

February 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

2: Start of Cookie Program

14: Summer Camp Registration Opens

16-18: National GS Cookie Weekend

22: World Thinking Day

March 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
23	24	26	27	28	29	30
31						

10-16: Girl Scout Week

17: Last Day of Cookie Program

April 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1-30: Volunteer Appreciation Month

23: Annual Meeting

• Operation Cookie Share

• Look for Spring Leader Trainings!

May 2024

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

3: Girl Scout Day at the Capitol

• Early Renewal

June 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Notes: _____

September 2023

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Notes: _____

October 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Notes: _____

November 2023

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Notes: _____

December 2023

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
23	25	26	27	28	29	30

31

Notes: _____

January 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Notes: _____

February 2024

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Notes: _____

March 2024

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

31

Notes: _____

April 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Notes: _____

May 2024

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Notes: _____

June 2024

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

30

Notes: _____

July 2024

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Notes: _____

Badge Activities Planner

Badge Name: _____

Purpose: _____

Meetings to Complete Badge: _____ Journey Connection(s): _____

Step 1 Step 2 Step 3 Step 4 Step 5

Long-Term Planning

Field Trip/Guest Speaker Ideas

Step 1

Time Needed: _____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

- | | | |
|----------|---------------------------------|--|
| 1. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 2. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 3. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 4. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 5. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 2

Time Needed: _____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

- | | | |
|----------|---------------------------------|--|
| 1. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 2. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 3. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 4. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 5. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 3

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 4

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 5

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Badge Activities Planner

Badge Name: _____

Purpose: _____

Meetings to Complete Badge: _____ Journey Connection(s): _____

Step 1 Step 2 Step 3 Step 4 Step 5

Long-Term Planning

Field Trip/Guest Speaker Ideas

Step 1

Time Needed: _____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

- | | | |
|----------|---------------------------------|--|
| 1. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 2. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 3. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 4. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 5. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 2

Time Needed: _____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

- | | | |
|----------|---------------------------------|--|
| 1. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 2. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 3. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 4. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 5. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 3

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 4

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 5

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Badge Activities Planner

Badge Name: _____

Purpose: _____

Meetings to Complete Badge: _____ Journey Connection(s): _____

Step 1 Step 2 Step 3 Step 4 Step 5

Long-Term Planning

Field Trip/Guest Speaker Ideas

Step 1

Time Needed: _____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

- | | | |
|----------|---------------------------------|--|
| 1. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 2. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 3. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 4. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 5. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 2

Time Needed: _____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

- | | | |
|----------|---------------------------------|--|
| 1. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 2. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 3. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 4. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 5. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 3

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 4

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 5

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Badge Activities Planner

Badge Name: _____

Purpose: _____

Meetings to Complete Badge: _____ Journey Connection(s): _____

Step 1 Step 2 Step 3 Step 4 Step 5

Long-Term Planning

Field Trip/Guest Speaker Ideas

Step 1

Time Needed: _____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

- | | | |
|----------|---------------------------------|--|
| 1. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 2. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 3. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 4. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 5. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 2

Time Needed: _____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

- | | | |
|----------|---------------------------------|--|
| 1. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 2. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 3. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 4. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 5. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 3

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 4

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 5

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Badge Activities Planner

Badge Name: _____

Purpose: _____

Meetings to Complete Badge: _____ Journey Connection(s): _____

Step 1 Step 2 Step 3 Step 4 Step 5

Long-Term Planning

Field Trip/Guest Speaker Ideas

Step 1

Time Needed: _____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

- | | | |
|----------|---------------------------------|--|
| 1. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 2. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 3. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 4. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 5. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 2

Time Needed: _____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

- | | | |
|----------|---------------------------------|--|
| 1. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 2. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 3. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 4. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 5. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 3

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 4

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 5

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Badge Activities Planner

Badge Name: _____

Purpose: _____

Meetings to Complete Badge: _____ Journey Connection(s): _____

Step 1 Step 2 Step 3 Step 4 Step 5

Long-Term Planning

Field Trip/Guest Speaker Ideas

Step 1

Time Needed: _____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

- | | | |
|----------|---------------------------------|--|
| 1. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 2. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 3. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 4. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 5. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 2

Time Needed: _____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

- | | | |
|----------|---------------------------------|--|
| 1. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 2. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 3. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 4. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 5. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 3

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 4

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 5

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Badge Activities Planner

Badge Name: _____

Purpose: _____

Meetings to Complete Badge: _____ Journey Connection(s): _____

Step 1 Step 2 Step 3 Step 4 Step 5

Long-Term Planning

Field Trip/Guest Speaker Ideas

Step 1

Time Needed: _____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

- | | | |
|----------|---------------------------------|--|
| 1. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 2. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 3. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 4. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 5. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 2

Time Needed: _____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

- | | | |
|----------|---------------------------------|--|
| 1. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 2. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 3. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 4. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 5. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 3

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 4

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 5

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Badge Activities Planner

Badge Name: _____

Purpose: _____

Meetings to Complete Badge: _____ Journey Connection(s): _____

Step 1 Step 2 Step 3 Step 4 Step 5

Long-Term Planning

Field Trip/Guest Speaker Ideas

Step 1

Time Needed: _____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

- | | | |
|----------|---------------------------------|--|
| 1. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 2. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 3. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 4. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 5. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 2

Time Needed: _____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

- | | | |
|----------|---------------------------------|--|
| 1. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 2. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 3. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 4. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |
| 5. _____ | <input type="checkbox"/> Leader | <input type="checkbox"/> Girl/Volunteer: _____ |

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 3

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 4

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Step 5

Time Needed: ____ minutes

Activity: _____ To be completed at: Home Meeting Event Field Trip

Prep/Supplies Needed:

Who's Responsible?

1. _____ Leader Girl/Volunteer: _____

2. _____ Leader Girl/Volunteer: _____

3. _____ Leader Girl/Volunteer: _____

4. _____ Leader Girl/Volunteer: _____

5. _____ Leader Girl/Volunteer: _____

Notes: _____

Leadership Keys: Discover Connect Take Action Processes: Girl-Lead Learn by Doing Cooperative Learning

Meeting Planner

Details

Date: _____ Time: _____ Location: _____

Badge/Journey/Award: _____

Meeting Goal/Theme: _____

Pre-Meeting Prep

Supplies:

- _____
- _____
- _____
- _____
- _____
- _____

Volunteers:

- _____
- _____
- _____
- _____
- _____
- _____

Reminders

Next Meeting

Meeting Structure

Start-Up Activity: _____

Opening: _____

Business: _____

Activities:

1. _____

2. _____

3. _____

4. _____

Clean-Up and Closing: _____

Reflection

During the meeting, the girls...

Discovered Connected Took Action

Our activities were...

Girl-Led Hands-On Cooperative

Attendance

Low ○ ○ ○ ○ ○ High

Environment

Low ○ ○ ○ ○ ○ High

Engagement

Low ○ ○ ○ ○ ○ High

What was most successful?

What could improve?

Meeting Planner

Details

Date: _____ Time: _____ Location: _____

Badge/Journey/Award: _____

Meeting Goal/Theme: _____

Pre-Meeting Prep

Supplies:

- _____
- _____
- _____
- _____
- _____
- _____

Volunteers:

- _____
- _____
- _____
- _____
- _____
- _____

Reminders

Next Meeting

Meeting Structure

Start-Up Activity: _____

Opening: _____

Business: _____

Activities:

1. _____

2. _____

3. _____

4. _____

Clean-Up and Closing: _____

Reflection

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Our activities were...

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Attendance

Low ○ ○ ○ ○ ○ High

Environment

Low ○ ○ ○ ○ ○ High

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What was most successful?

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Meeting Planner

Details

Date: _____ Time: _____ Location: _____

Badge/Journey/Award: _____

Meeting Goal/Theme: _____

Pre-Meeting Prep

Supplies:

- _____
- _____
- _____
- _____
- _____
- _____

Volunteers:

- _____
- _____
- _____
- _____
- _____
- _____

Reminders

Next Meeting

Meeting Structure

Start-Up Activity: _____

Opening: _____

Business: _____

Activities:

1. _____

2. _____

3. _____

4. _____

Clean-Up and Closing: _____

Reflection

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Girl-Led Hands-On Cooperative

Attendance

Low ○ ○ ○ ○ ○ High

Environment

Low ○ ○ ○ ○ ○ High

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Meeting Planner

Details

Date: _____ Time: _____ Location: _____

Badge/Journey/Award: _____

Meeting Goal/Theme: _____

Pre-Meeting Prep

Supplies:

- _____
- _____
- _____
- _____
- _____
- _____

Volunteers:

- _____
- _____
- _____
- _____
- _____
- _____

Reminders

Next Meeting

Meeting Structure

Start-Up Activity: _____

Opening: _____

Business: _____

Activities:

1. _____

2. _____

3. _____

4. _____

Clean-Up and Closing: _____

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Girl-Led Hands-On Cooperative

Attendance

Low ○ ○ ○ ○ ○ High

Environment

Low ○ ○ ○ ○ ○ High

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Meeting Planner

Details

Date: _____ Time: _____ Location: _____

Badge/Journey/Award: _____

Meeting Goal/Theme: _____

Pre-Meeting Prep

Supplies:

- _____
- _____
- _____
- _____
- _____
- _____

Volunteers:

- _____
- _____
- _____
- _____
- _____
- _____

Reminders

Next Meeting

Meeting Structure

Start-Up Activity: _____

Opening: _____

Business: _____

Activities:

1. _____

2. _____

3. _____

4. _____

Clean-Up and Closing: _____

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Attendance

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Environment

Low ○ ○ ○ ○ ○ High

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Meeting Planner

Details

Date: _____ Time: _____ Location: _____

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Meeting Goal/Theme: _____

Pre-Meeting Prep

Supplies:

- _____
- _____
- _____
- _____
- _____
- _____

Volunteers:

- _____
- _____
- _____
- _____
- _____
- _____

Reminders

Next Meeting

Meeting Structure

Start-Up Activity: _____

Opening: _____

Business: _____

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1. _____

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Meeting Planner

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Date: _____ Time: _____ Location: _____

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Supplies:

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- _____
- _____
- _____
- _____

Volunteers:

- _____
- _____
- _____
- _____
- _____
- _____

Reminders

Next Meeting

Meeting Structure

Start-Up Activity: _____

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Business: _____

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2. _____

3. _____

4. _____

Clean-Up and Closing: _____

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Environment

Low ○ ○ ○ ○ ○ High

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Meeting Planner

Details

Date: _____ Time: _____ Location: _____

Badge/Journey/Award: _____

Meeting Goal/Theme: _____

Pre-Meeting Prep

Supplies:

- _____
- _____
- _____
- _____
- _____
- _____

Volunteers:

- _____
- _____
- _____
- _____
- _____
- _____

Reminders

Next Meeting

Meeting Structure

Start-Up Activity: _____

Opening: _____

Business: _____

Activities:

1. _____

2. _____

3. _____

4. _____

Clean-Up and Closing: _____

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Environment

Low ○ ○ ○ ○ ○ High

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Meeting Planner

Details

Date: _____ Time: _____ Location: _____

Badge/Journey/Award: _____

Meeting Goal/Theme: _____

Pre-Meeting Prep

Supplies:

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- _____
- _____
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- _____

Volunteers:

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- _____
- _____
- _____
- _____
- _____

Reminders

Next Meeting

Meeting Structure

Start-Up Activity: _____

Opening: _____

Business: _____

Activities:

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2. _____

3. _____

4. _____

Clean-Up and Closing: _____

Reflection

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Low ○ ○ ○ ○ ○ High

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What could improve?

Meeting Planner

Details

Date: _____ Time: _____ Location: _____

Badge/Journey/Award: _____

Meeting Goal/Theme: _____

Pre-Meeting Prep

Supplies:

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- _____
- _____
- _____
- _____
- _____

Volunteers:

- _____
- _____
- _____
- _____
- _____
- _____

Reminders

Next Meeting

Meeting Structure

Start-Up Activity: _____

Opening: _____

Business: _____

Activities:

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2. _____

3. _____

4. _____

Clean-Up and Closing: _____

Reflection

During the meeting, the girls...

Discovered Connected Took Action

Our activities were...

Girl-Led Hands-On Cooperative

Attendance

Low ○ ○ ○ ○ ○ High

Environment

Low ○ ○ ○ ○ ○ High

Engagement

Low ○ ○ ○ ○ ○ High

What was most successful?

What could improve?

Meeting Planner

Details

Date: _____ Time: _____ Location: _____

Badge/Journey/Award: _____

Meeting Goal/Theme: _____

Pre-Meeting Prep

Supplies:

- _____
- _____
- _____
- _____
- _____
- _____

Volunteers:

- _____
- _____
- _____
- _____
- _____
- _____

Reminders

Next Meeting

Meeting Structure

Start-Up Activity: _____

Opening: _____

Business: _____

Activities:

1. _____

2. _____

3. _____

4. _____

Clean-Up and Closing: _____

Reflection

During the meeting, the girls...

Discovered Connected Took Action

Our activities were...

Girl-Led Hands-On Cooperative

Attendance

Low ○ ○ ○ ○ ○ High

Environment

Low ○ ○ ○ ○ ○ High

Engagement

Low ○ ○ ○ ○ ○ High

What was most successful?

What could improve?

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What was most successful?

What could improve?

Tracker

Customize this tracker to meet your needs!
Record attendance, dues, badges, product or cookie sales, etc.

Tracker

Customize this tracker to meet your needs!
Record attendance, dues, badges, product or cookie sales, etc.

Troop Dues & Budget Planner

of Girls: _____ # of Volunteers: _____ # of Meetings: _____ Budget: _____

Troop Expenses

Total Troop Expenses: \$ _____

Programs, Events and Field Trips

1. _____ \$ _____ x _____ = \$ _____	11. _____ \$ _____ x _____ = \$ _____
2. _____ \$ _____ x _____ = \$ _____	12. _____ \$ _____ x _____ = \$ _____
3. _____ \$ _____ x _____ = \$ _____	13. _____ \$ _____ x _____ = \$ _____
4. _____ \$ _____ x _____ = \$ _____	14. _____ \$ _____ x _____ = \$ _____
5. _____ \$ _____ x _____ = \$ _____	15. _____ \$ _____ x _____ = \$ _____
6. _____ \$ _____ x _____ = \$ _____	16. _____ \$ _____ x _____ = \$ _____
7. _____ \$ _____ x _____ = \$ _____	17. _____ \$ _____ x _____ = \$ _____
8. _____ \$ _____ x _____ = \$ _____	18. _____ \$ _____ x _____ = \$ _____
9. _____ \$ _____ x _____ = \$ _____	19. _____ \$ _____ x _____ = \$ _____
10. _____ \$ _____ x _____ = \$ _____	20. _____ \$ _____ x _____ = \$ _____

Total for Programs, Events and Field Trips: \$ _____

Uniforms, Badges & Insignia

Uniforms \$ _____ x _____ = \$ _____	Other: _____ \$ _____ x _____ = \$ _____
Journeys \$ _____ x _____ = \$ _____	Other: _____ \$ _____ x _____ = \$ _____
Badges \$ _____ x _____ = \$ _____	Other: _____ \$ _____ x _____ = \$ _____
Fun Patches \$ _____ x _____ = \$ _____	Other: _____ \$ _____ x _____ = \$ _____

Total for Uniforms, Badges and Insignia: \$ _____

Supplies, Snacks & Other Expenses

Membership Fees \$ _____ x _____ = \$ _____	Ceremonies/Celebrations: \$ _____ x _____ = \$ _____
Troop Necessities \$ _____ x _____ = \$ _____	Other: _____ \$ _____ x _____ = \$ _____
Activity Supplies \$ _____ x _____ = \$ _____	Other: _____ \$ _____ x _____ = \$ _____
Charitable Donation \$ _____ x _____ = \$ _____	Other: _____ \$ _____ x _____ = \$ _____

Total for Supplies, Snacks & Other Expenses: \$ _____

Parent/Guardian Contributions

Total Parent/Guardian Contributions: \$ _____

Programs, Events & Field Trips: \$ _____	Activity Supplies: \$ _____
Uniforms: \$ _____	Snacks: \$ _____
Journeys: \$ _____	_____ : \$ _____
Badges: \$ _____	_____ : \$ _____
Fun Patches: \$ _____	_____ : \$ _____
Membership Fees: \$ _____	_____ : \$ _____
Troop Necessities: \$ _____	_____ : \$ _____

Total Troop Expenses (\$ _____) - Parent/Guardian Contributions (\$ _____) = Remaining Troop Expenses (\$ _____)

Troop Income

Estimated Troop Income: \$ _____

Fall Product Sales Troop Will Participate Troop Will Not Participate

Troop Profit Per Sale: _____ # of Girls Participating: _____

Sales Required to Cover Remaining Troop Expenses: \$ _____ Achievable Unrealistic

Total Estimated Fall Product Profit: \$ _____ Gross Sales Troop Must Make to Achieve Estimated Profit: \$ _____

Cookie Sales Troop Will Participate Troop Will Not Participate

Troop Profit Per Box: _____ # of Girls Participating: _____

Sales Required to Cover Remaining Troop Expenses: \$ _____ Achievable Unrealistic

Total Estimated Cookie Profit: \$ _____ Gross Sales Troop Must Make to Achieve Estimated Profit: \$ _____

Other Council-Approved Money Earning Activities Troop Will Participate Troop Will Not Participate

1. _____ : \$ _____ 2. _____ : \$ _____ 3. _____ : \$ _____

Total Estimated Profit: \$ _____

Troop Dues

Starting Account Balance: \$ _____

100% Reserved for Trip, Etc. 100% Can Be Used to Cover Expenses ___% Can Be Used to Cover Expenses

Troop Dues Calculator

\$ _____	+	\$ _____	+	\$ _____	=	\$ _____	-	\$ _____	=	\$ _____
Available Funds from Account Balance		Parent/ Guardian Contributions		Total Estimated Troop Income				Total Troop Expenses		Total Troop Dues

Total Troop Dues (\$ _____) Divided by # of Girls (_____) = Troop Dues Per Girl (_____)

Troop Dues Will Be Collected: Upfront At Each Meeting (Troop Dues Per Girl Divided by # of Meetings = \$ _____)

Date	Check/Debit	Description	Withdrawal	Deposit	Balance
	<input type="checkbox"/> Check # _____ <input type="checkbox"/> Debit Card				
	<input type="checkbox"/> Check # _____ <input type="checkbox"/> Debit Card				
	<input type="checkbox"/> Check # _____ <input type="checkbox"/> Debit Card				
	<input type="checkbox"/> Check # _____ <input type="checkbox"/> Debit Card				
	<input type="checkbox"/> Check # _____ <input type="checkbox"/> Debit Card				
	<input type="checkbox"/> Check # _____ <input type="checkbox"/> Debit Card				
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	<input type="checkbox"/> Check # _____ <input type="checkbox"/> Debit Card				
	<input type="checkbox"/> Check # _____ <input type="checkbox"/> Debit Card				

Cookie Booth Planner

Troop Cookie Manager(s): _____

Cookie Booth Notes:

Date & Time	Location	Volunteers	Girls	
M T W Th F Sa Su		1. 2.	1. 2.	3. 4.
M T W Th F Sa Su		1. 2.	1. 2.	3. 4.
M T W Th F Sa Su		1. 2.	1. 2.	3. 4.
M T W Th F Sa Su		1. 2.	1. 2.	3. 4.
M T W Th F Sa Su		1. 2.	1. 2.	3. 4.
M T W Th F Sa Su		1. 2.	1. 2.	3. 4.
M T W Th F Sa Su		1. 2.	1. 2.	3. 4.

Cookie Booth Sales Tracker

Cookie Booth Location: _____ *Total Cash & Credit Sales:* \$ _____

Date: _____ Starting Time: _____ Ending Time: _____ Volunteers: _____

	Price Per Box	Starting # of Boxes	Ending # of Boxes	Boxes Sold
Thin Mints	\$			
Caramel DeLites	\$			
Peanut Butter Patties	\$			
Trefoils	\$			
Peanut Butter Sandwiches	\$			
Lemonades	\$			
Toast-Yay!	\$			
Adventurefuls	\$			
Caramel Chocolate Chip	\$			
Operation Cookie Share	\$			

Totals: _____
 Starting # Boxes Ending # Boxes Boxes Sold Cash Sales Credit Sales

Starting # of Boxes (_____) Minus Ending # of Boxes (_____) = Total Boxes Sold (_____)

Ending Cash (\$_____) Minus Starting Cash (\$_____) = Total Cash Sales (\$_____)

Cookie Booth Hours:

Girl	Start Time	End Time	Total Hours	Boxes Sold	Girl	Start Time	End Time	Total Hours	Boxes Sold

Total Estimated Troop Profit From This Cookie Booth: \$ _____

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Date: _____ Starting Time: _____ Ending Time: _____ Volunteers: _____

	Price Per Box	Starting # of Boxes	Ending # of Boxes	Boxes Sold
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Adventurefuls	\$			
Caramel Chocolate Chip	\$			
Operation Cookie Share	\$			

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Cookie Booth Hours:

Girl	Start Time	End Time	Total Hours	Boxes Sold	Girl	Start Time	End Time	Total Hours	Boxes Sold

Total Estimated Troop Profit From This Cookie Booth: \$ _____

Volunteer Sign-Up

Notes:

Date & Time	Meeting/Event	# Volunteers Needed	Volunteer Names & Phone Numbers
M T W Th F Sa Su	<input type="checkbox"/> Meeting <input type="checkbox"/> Cookie Booth <input type="checkbox"/> Event: _____		
M T W Th F Sa Su	<input type="checkbox"/> Meeting <input type="checkbox"/> Cookie Booth <input type="checkbox"/> Event: _____		
M T W Th F Sa Su	<input type="checkbox"/> Meeting <input type="checkbox"/> Cookie Booth <input type="checkbox"/> Event: _____		
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M T W Th F Sa Su	<input type="checkbox"/> Meeting <input type="checkbox"/> Cookie Booth <input type="checkbox"/> Event: _____		
M T W Th F Sa Su	<input type="checkbox"/> Meeting <input type="checkbox"/> Cookie Booth <input type="checkbox"/> Event: _____		

Snack Sign-Up

Snack Suggestions:

Ingredients to Avoid:

Please Bring Snacks for _____ People.

Date	Meeting/Event	Volunteer Name & Phone Number
	<input type="checkbox"/> Meeting <input type="checkbox"/> Event: _____	
	<input type="checkbox"/> Meeting <input type="checkbox"/> Event: _____	
	<input type="checkbox"/> Meeting <input type="checkbox"/> Event: _____	
	<input type="checkbox"/> Meeting <input type="checkbox"/> Event: _____	
	<input type="checkbox"/> Meeting <input type="checkbox"/> Event: _____	
	<input type="checkbox"/> Meeting <input type="checkbox"/> Event: _____	
	<input type="checkbox"/> Meeting <input type="checkbox"/> Event: _____	
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	<input type="checkbox"/> Meeting <input type="checkbox"/> Event: _____	
	<input type="checkbox"/> Meeting <input type="checkbox"/> Event: _____	
	<input type="checkbox"/> Meeting <input type="checkbox"/> Event: _____	

Volunteer Driver Log

Name: _____ Background Check Driver Form on File with GSCI

Phone #: (____) _____ Driver's License: _____ Expiration: _____

License Plate: _____ Vehicle Year, Make & Model: _____

of Passenger Seatbelts: _____

Car Insurance Company: _____ Policy #: _____ Expiration: _____

Driving Log:

Date	Event/Destination	Driver Signature	Troop Leader Signature

Name: _____ Background Check Driver Form on File with GSCI

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Car Insurance Company: _____ Policy #: _____ Expiration: _____

Driving Log:

Date	Event/Destination	Driver Signature	Troop Leader Signature

Volunteer Driver Log

Name: _____ Background Check Driver Form on File with GSCI

Phone #: (____) _____ Driver's License: _____ Expiration: _____

License Plate: _____ Vehicle Year, Make & Model: _____

of Passenger Seatbelts: _____

Car Insurance Company: _____ Policy #: _____ Expiration: _____

Driving Log:

Date	Event/Destination	Driver Signature	Troop Leader Signature

Name: _____ Background Check Driver Form on File with GSCI

Phone #: (____) _____ Driver's License: _____ Expiration: _____

License Plate: _____ Vehicle Year, Make & Model: _____

of Passenger Seatbelts: _____

Car Insurance Company: _____ Policy #: _____ Expiration: _____

Driving Log:

Date	Event/Destination	Driver Signature	Troop Leader Signature

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Name: _____ Background Check Driver Form on File with GSCI

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Driving Log:

Date	Event/Destination	Driver Signature	Troop Leader Signature

Name: _____ Background Check Driver Form on File with GSCI

Phone #: (____) _____ Driver's License: _____ Expiration: _____

License Plate: _____ Vehicle Year, Make & Model: _____

of Passenger Seatbelts: _____

Car Insurance Company: _____ Policy #: _____ Expiration: _____

Driving Log:

Date	Event/Destination	Driver Signature	Troop Leader Signature



Troop Leader Resources

The Bridge

The Bridge is the link to community partners throughout the council that can help Girl Scouts earn badges and fun patches. Want your girl(s) to earn a badge but don't know how to lead them through it? No problem! Let our community partners help!

Check out a list of participating community partners at gscibrIDGE.org!



Troop Resources

Did you know GSCI has various supplies that you can check out? Need a bridge for a ceremony, we got it! Need flags for a flag ceremony, we got it! Need historic uniforms to show your girls, we got it! Ask for a full list of everything that is available!



Spirit of Juliette Awards

You know you're an awesome troop leader – let everyone else know, too! We know you are doing extraordinary things with and for your girls, so get credit for it with the Spirit of Juliette Awards system! Find the form with all of the activities by searching for Spirit of Juliette Award at GetYourGirlPower.org.

Each activity is worth a specific number of trefoils. For every 10 trefoils you earn, you will receive a patch/charm. Contact Vicki Harber with questions at vharber@girlscouts-gsci.org or 888-623-1237.

Earned 10 Trefoils



Earned 20 Trefoils



Earned 30 Trefoils



Earned 40 Trefoils

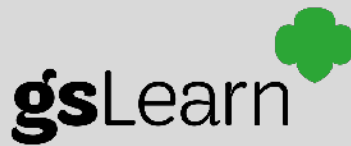


Earned 50 Trefoils



Earned 60 Trefoils





gsLearn is the one stop shop for all of your training needs! Whether you are a new Girl Scout volunteer or a current Girl Scout volunteer, this is the place for you to continue your volunteer training. Follow these simple steps to get started!

1. Are you a registered member of Girl Scouts? Yes? Great! Visit GetYourGirlPower.org and click on My GS to log into your My GS Community. Note: If you are not a current registered member of Girl Scouts, visit GetYourGirlPower.org to Join. Once you are registered, you'll have access to gsLearn!
2. Once logged into your My GS Community, click on gsLearn.
3. When you first log in, you will be taken to your gsLearn Dashboard. If you have trainings already assigned to you, you will see them on this page.
4. You can find other trainings available to you in the Content Library on the left hand side.
5. You can click on the myGS button to head back over to your Member Profile or the Volunteer Toolkit!
6. To take a training, click on the training you would like to start on your Dashboard or in the Content Library.
7. Click start the course.
8. Once you are done with the course, click exit and your progress will be marked as completed. If you can't complete the whole course in one sitting, click exit and your progress will be saved. Next time you log back in, you can pick up where you left off.

Volunteer Toolkit (VTK)

The Volunteer Toolkit (VTK) is a comprehensive digital tool accessible via the web on your home computer, smartphone and tablet to help you have a fun and successful year with your troop!

The VTK features for leaders include:

- The option for Troop Leaders to create a custom year plan or select from three (3) 15-meeting year plan options.
- A Year Plan and Meeting Plan to set meeting dates, times, locations and activities for the entire troop year. You can even sync the calendar to your email and Google maps.
- More volunteer instruction on helping girls earn badges and awards.
- Ways for troop leaders to share the troop's calendar, keep attendance, track badges earned by each girl and communicate directly with parents/caregivers.
- Ability to record troop finances.
- Leaders with multiple troops have the option of a drop-down menu to choose which troop they want to work from.

The VTK features for parents include:

- Access to the VTK to see what their girl's troop is doing (meeting information, which badges and Journeys she is working on).
- View of the troop's finances.

Girl Scout Leadership Experience

What Girls Do:

Discover
Connect
Take Action



How They Do It:

Girl-Led
Cooperative Learning
Learning by Doing

Troop Leader Blueprint

Spend more time bonding with your troop—we'll make the rest simple! Whether you're looking for tips on how to structure your meetings or want to find out more about adapting current Girl Scout activities, dig into these helpful, one-of-a-kind resources.

Find out more by searching for
Troop Leader Blueprint at GetYourGirlPower.org

Elements of a Foundational Girl Scout Experience

Girls should:

1. Meet regularly.
2. Experience a variety of purposeful activities, including:
 - a. Earning at least 4 skill building badges OR earning at minimum one Leadership Journey utilizing the Girl Scout National Program. Skill building badges can be found in the Volunteer Toolkit or in the Girls Guides to Girl Scouting. Journey's can be found in the Volunteer Toolkit or in the Girl Scout Trefoil Boutiques. Higher awards, Bronze, Silver and Gold Awards, can also be counted in this area.
 - b. Complete a minimum of one community service project or Take Action Project.
 - c. Take part in a minimum of one outdoor activity.
 - d. Experience a minimum of one field trip or attend one Girl Scout sponsored event.
 - e. Develop entrepreneurship skills through participation in product programs.
3. Participate in Girl Scout traditions such as wearing a Girl Scout uniform, saying the Promise and Law, singing Girl Scout songs and taking part in Girl Scout ceremonies such as investiture, bridging, flag ceremony, etc.



**The work of today is the
history of tomorrow, and
we are its makers.**

Juliette Gordon Low